



Monte Rio After School Program

Please fill out the following information and return to the Monte Rio school office ASAP. Enrollment is limited and is on a first come first served basis. If you are currently enrolled and have not been meeting the requirement, you may be placed on a waiting list.

Registration Form

Student's First Name _____ Last Name _____

Entering Grade 2013-14 _____ Gender Male Female Date of Birth ____ / ____ / ____

Parent/Guardian Name(s) _____

Home Address _____ City _____ Zip Code _____

Mailing Address _____ City _____ Zip Code _____

Daytime Phone (____) _____ Evening Phone (____) _____ Cell Phone (____) _____

Do parents/guardian speak English? Yes No Some English

Dismissal/Sign Out

My child will: take the bus _____ be picked up _____ walk home (5th-8th grade only) _____

For those students taking bus or walking home, after school staff will sign your child out. For students being picked up, an adult must sign your child out. My child may be picked up by the following adults (must be 18 years or older):

Parent/ Legal Guardian Release

General Release of Liability

I authorize my child listed above to participate in the Monte Rio After School Program which is part of the Monte Rio Union School District. I understand participation in the Monte Rio After School Program is completely voluntary and a privilege.

In consideration for being allowed participant privileges in any part of the Monte Rio After School Program, I hereby assume full responsibility for any risk of bodily injury, death, and/or property damage while using the premises or any facilities or equipment hereon. I further agree to hold harmless the Monte Rio Union School District and Community Family Service Agency (CFSA), its employees and agents, from any and all claims that may result from any action for damages, including but not limited, to such claims that may result from injury or death, accident or otherwise, during or arising in any way from said activity.

I acknowledge that this General Release of Liability of the Monte Rio Union School District and CFSA is binding and I hereby waive, release and discharge them from, on behalf of myself, my spouse, heirs, and legal representatives, any and all claims including claims arising from the District's own ordinary negligence, and from any and all damages, which may be sustained by my child directly or indirectly in connection with, arising out of, participation in or association with the events and activities of the Monte Rio After School Program.

Media Release

I hereby consent to the use of my child's name, likeness and speech in any audio tape, video tape, film or photograph made in any Monte Rio After School Program activity for the business or publicity purposes of the Monte Rio After School Program, and its partners. I understand that any participation offers no remuneration and that my/my child's name, likeness and speech may be edited, produced, recorded for duplication and distribution throughout the United States and abroad. I expressly release the Monte Rio After School Program, its licensees, assignees, affiliates and successors from any privacy, defamation, or other claims have arising out of broadcast, exhibition, publication, or promotion of this program.

Please sign here if you do **not** agree to the Media Release _____

Internet

I give permission for my child to have access to the Internet only if access is supervised by an After School Staff member.

Program Policies

I have read and received a copy of the program policies _____ (please initial)

School Records

I give permission to the After School Program Site Director to access school records, including test scores and attendance reports for evaluation purposes only.

Parent/ Legal Guardian Signature

Date

Emergency and Medical Information

Student's Name _____ Date of Birth ____ / ____ / ____

Medical Information

Does your child have health insurance? Yes No

Insurance Company _____ Policy # _____ Group _____

Family Doctor Name _____ Phone (____) _____

Emergency Contacts (In case of emergency and the parent or caregiver cannot be reached, please notify)

Name #1 _____ Relationship to family _____

Address _____ City _____ Zip Code _____

Daytime Phone (____) _____ Evening Phone (____) _____ Cell Phone (____) _____

Name #2 _____ Relationship to family _____

Address _____ City _____ Zip Code _____

Daytime Phone (____) _____ Evening Phone (____) _____ Cell Phone (____) _____

Please list any current medications, medical conditions, recent injuries, and food or drug allergies:

Is there any medical reason why your student should not participate in certain physical activities? Yes No

If yes, please explain: _____

Emergency Treatment

I authorize the Monte Rio After School Program and the Monte Rio Union School District to arrange for transportation in case of accident or acute illness of the participant. In the event it is not possible to receive instruction for the participant's care, consent is given to any licensed physician for treatment. I allow the physician to administer medication and to perform necessary treatment for the preservation of the participant's health and well-being. I understand that any cost incurred for treatment of sudden illness or accident shall be paid by me. This authorization and consent for treatment is given to the Monte Rio After School Program and the Monte Rio Union School District in conjunction with any authorized event.

Parent/ Legal Guardian Signature

Date

MONTE RIO UNION SCHOOL
After School Program 2014-2015 Rules of Conduct

****EVERY student enrolled in Monte Rio After-School Program MUST have a signed form on file.**
(Children and parents need to review this information together and sign below)

Students Must:

- Report to B101 or B103 for attendance sign in, stay with assigned group at all times and inform staff before leaving assigned area. Students need permission to go to teachers' classrooms.
- Students may not roam the campus or wait in parking lot for parent pick up. Students will not be permitted to leave program area without an authorized adult.
- Listen to program instructors and follow directions.
- Use appropriate language at all times.
- Students shall keep hands to themselves and maintain self control. This includes, but is not limited to, getting in another students' personal space, distracting other students, and touching another student in any way.
- Take care of their own belongings, keep track of own materials.
- Use equipment and supplies in a safe and appropriate manner and only after being instructed to do so by the A.S.P Staff.
- Respect school property and any destruction of property will be severely reprimanded. This includes, but is not limited to, graffiti, breaking &/or removing of supplies, and leaving trash behind.
- After School Staff are to be treated with the same respect given to classroom teachers.
- Students should immediately report any teasing and/or bullying to their parents and class instructors. Teasing and bullying are grounds for immediate enrollment termination.
- Follow all day time School Rules
- Play safe and have fun!

Parents Must:

- Recognize that Monte Rio After School Program requires a mandatory 1 hour of homework time, we offer homework support and academic enrichment, however following up with your child each night is vital.
- Complete and submit appropriate paperwork for registration and update emergency contact information as needed.
- Be on time to pick up children. Parents must check in with staff when picking up students and sign students out in our attendance binder. Students must be picked up no later than 6:00 p.m. (Please see Late Pick-Up Policy).
- Students will not be permitted to leave the program area without an authorized adult.

We have read and understand these rules of conduct and agree to uphold them to maintain a safe and enjoyable after-school program for every student. We understand that the success and continuation of the Monte Rio After School Program is dependant upon parents and students adherence to these policies. Failure to cooperate with these rules and expectations may result in denial of program participation.

Student's Name (please print) _____

Signature of Child _____

Parent/Guardian Name (please print) _____

Signature of Parent/Guardian _____ Date _____

School Bus Rules

The Monte Rio Union School District has adopted rules and regulations for school bus riders. These rules will assure safe and proper travel to and from school and are to be observed while waiting at bus stops, riding the bus home and to school, or on field trips. The following list of student actions constitutes violation of the established rules and regulations:

- Anybody contact (slapping, hitting, poking, shoving, pulling hair, etc.).
- Fighting on the bus, or at the bus stop.
- Using other than the students regularly designated stop without proof of parental permission.
- Using bad language or obscene gestures.
- Using unauthorized exits (from emergency doors, windows, etc.).
- Putting any part of the body out of the bus window at any time.
- Any movement out of the seats while the bus is in motion.
- Riding the bus after being denied the riding privilege.
- Obstructing the aisle with legs, feet or other objects, or facing to the rear in the seats.
- Creating distracting noise.
- Any improper bus stop procedures (rock throwing, playing in the streets, any property damage at bus stops, etc.).
- Unauthorized opening, closing, or tampering of any kind with bus doors, windows, or emergency exits.
- Damaging or defacing of a bus.
- Littering of any kind.
- Transporting live animals, reptiles, or insects inside the bus.
- Eating, or drinking on the bus.
- Lighting matches or any other combustible.
- Throwing objects of any kind on or from the bus.
- Disrespecting the driver.
- Transporting any object the driver feels is unsafe.
- Giving improper identification when requested by driver.
- Tampering with bus controls.
- Failing to obey the driver.
- Failing to remain quiet at all railroad crossings.
- Exhibiting other unauthorized or unsafe actions.

Failure to observe bus rules may result in denial of bus transportation.

School Bus Safe Riding Practices

A parent's written permission slip is required if a student is to ride to a stop other than their regular stop. Students are oriented by their regular driver regarding basic expectations. Students receive training in safe riding practices and evacuation of a school bus. Classroom behavior is expected on all school busses. By law, students must remain seated at all times, must keep body parts inside the windows of the bus, and must follow all directions of the driver. The driver is responsible for the safe transportation of passengers, so the fewer distractions, the safer the ride will be. Students who are waiting for the bus at their stop must be extra cautious of traffic and stand in a safe place. When exiting a bus, students should walk away from it as quickly as possible within the view of the driver or driver's mirror. Please instruct your child that if he or she drops papers or books, to walk away from

MONTE RIO UNION SCHOOL
After School Program 2014-2015

EARLY RELEASE FORM

(This form MUST be completed for your student to be enrolled and/or released before 6 pm)

The after school program at Monte Rio School is funded by the After School Education Safety Grant. The program operates after each school day until 6:00 PM. Students in the program are expected to participate each day that the program is in operation, and they are expected to participate for the full period of time. However, when necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable early daily release of his/her child from the after school program. If you would like your child to be dismissed early on a regular basis from the After School Program, please complete the form below and return it to your school site.

I am requesting that my child, _____, be released early from the After School Program on the following day(s):

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

The reason for this request:

- Child participates in other weekly youth activities such as Little League, AYSO Soccer, Music Lessons, etc.
- Child has regular doctor, dental or counseling appointments
- Parent gets off work before 6:00 PM and picking up child at 6:00 PM would cause an undue hardship for the parent/family.
- Child needs to ride bus home, and the bus leaves before 6:00 PM
- Other: Please indicate reason

This early release request shall cover the period: (please select one)

_____ to _____
(date) (date)

OR

For the entire 2014-2015 school year unless otherwise notified

Parent/Guardian Name (printed): _____

Signature: _____

Superintendent / Designee
Reasons for denial:

Approved

Denied

Superintendent / Designee Name (printed): Signature: _____

Date: _____