

MONTE RIO UNION SCHOOL DISTRICT  
20700 FOOTHILL DRIVE  
MONTE RIO, CA 95462

**REGULAR GOVERNING BOARD**  
**MEETING MINUTES**

**Thursday, January 19, 2017**  
**6:00 P.M.**  
**Monte Rio School Library**

**I. CALL TO ORDER:**

**Establish Quorum:**

Roger Collins, President  
Amy Stearn, Clerk  
Agnese Daniel  
Mary Cowan Baker  
Kris Thurman

Others Present: Nate Myers, Marcia Gorsuch, Jessica Freedenburg

*The Meeting was called to order at 6:00 p.m.*

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to five minutes per person per topic. When addressing the board, please state your name and your position (i.e.: teacher, parent, concerned citizen, etc.). It should be noted that the board will not respond to presentations. Public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

*None*

**III. REPORTS AND ORAL COMMUNICATIONS**

- A. Monte Rio Teachers' Association – Jessica Freedenburg reported that the TK/K are learning about the water cycle, Grades 1-2 are starting a PBL unit on light, Grades 3-4 are working on book report jackets, Grades 5-6 have started reading the novel, Hoot and working on Biodome Engineering and Grades 7-8 have started reading Hatchet and working on Life Science Kingdoms as well as getting ready for Yosemite next month.
- B. CSEA/Classified/Para-educators – No report
- C. School Site Council – Principal Myers reported that the Single Plan for Student Achievement is on the agenda for approval at this meeting.
- D. Parent Organization – Meeting was cancelled because of flooding.
- E. Trustees' Reports – Trustee Baker reporting on attending a workshop regarding an update on legislation and the Brown Act.
- F. Superintendent's Report – Superintendent Bickford reported the septic system was fixed over Winter Break, that the bus will be purchased for \$35,000, and that he and Principal Myers had a meeting with the staff about the school closings.
- G. Principal's Report – Principal Myers reported that the electrical timers are put

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together, that he and the teachers are having mid-year chats to see what is going on with them, as well as doing some teacher observations and evaluations. He is also starting a campaign to get parent volunteers in classroom.

**IV. CONSENT AGENDA ACTION ITEM**

The following items are considered routine and non-controversial. The Board will consider approving the items as a block.

A. MINUTES of Regular Meeting, December 8, 2016

***Motion by Trustee Thurman, second by Trustee Daniel to amend the minutes of the December 8, 2016 meeting. Item VIII – Open Session, the Board accepted the openers of the MRTA and CSEA, 5-0.***

B. AGENDA of Regular Meeting, January 19, 2017

C. WARRANTS/PAYROLL

D. CORRESPONDENCE/PUBLICATIONS

1. Thank you letter to Keller McDonald and the Rotary Club of Sebastopol for a donation of \$428.00 to purchase the Dibels Reading Progress Monitoring Program
2. Thank you letter to Chuck Ramsey and the Monte Rio Chamber of Commerce for a donation of 41 baskets of food for Monte Rio School families

E. DONATIONS

1. Donation in the amount of \$428 from Rotary Club of Sebastopol to purchase the Dibels Reading Progress Monitoring Program
2. Donation of 41 baskets of food for Monte Rio School Families from the Monte Rio Chamber of Commerce

F. ATTENDANCE REPORT

Monte Rio Union School District  
Enrollment  
2016-2017

	CBEDS										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Transitional Kinder	2	2	2	2	3	4					
Kindergarten	13	13	16	16	16	17					
First	10	10	10	10	11	11					
Second	8	8	8	8	8	8					
Third	9	9	9	9	9	8					
Fourth	14	14	14	14	14	15					
Fifth	10	10	10	10	10	11					
Sixth	7	7	7	7	7	7					
Seventh	5	5	5	5	5	5					
Eighth	10	9	9	9	9	8					
2016-2017 Totals	88	87	90	90	92	94					
2015-16	87	84	84	84	84	86	84	84	86	85	85

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2014-15	89	88	89	90	94	93	91	91	90	87	82
2013-14	93	97	94	95	98	98	95	95	94	94	93
2012-13	87	86	91	92	96	96	96	96	96	96	96
2011-12	82	82	78	78	79	78	77	80	81	81	81
2010-11	91	91	91	91	91	91	90	89	87	87	87

**V. GENERAL**

- A. APPROVAL OF INTERDISTRICT TRANSFER REQUEST ACTION ITEM  
The Board will consider any Inter-district Transfer requests.

*Motion by Trustee Stearn, second by Trustee Baker, to approve the Interdistrict Transfer requests, 5-0.*

- B. REVIEW OF THE LOCAL CONTROL ACCOUNTABILITY PLANS (LCAP) PRESENTED BY SUPERINTENDENT BICKFORD DISCUSSION  
Monte Rio School's LCAP document is 123 pages long; much too long and cumbersome for the average reader. In an effort to make this document more manageable, and user friendly, Superintendent Bickford has condensed it to its essentials: Goals and Actions.

*Superintendent Bickford presented the LCAP to the Board members for review.*

**VI. BUSINESS**

- A. ACCEPT LETTER OF RESIGNATION FROM SARAH E. MARKUS ACTION ITEM

*Motion by Trustee Daniel, second by Trustee Stearn to accept the letter of resignation from Sarah Markus, 5-0.*

- B. APPROVE EMPLOYMENT CONTRACT WITH MARTHA (MUFF) CURTIS EFFECTIVE NOVEMBER 1, 2016 ACTION ITEM

*Motion by Trustee Baker, second by Trustee Stearn to approve the employment contract with Martha Curtis, 5-0.*

- C. APPROVE WILLIAMS QUARTERLY REPORT ACTION ITEM

Education Code 35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as

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public records.

***Motion by Trustee Thurman, second by Trustee Daniel to approve the Williams Quarterly Report with no complaints, 5-0.***

D. APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT

ACTION ITEM

The Single Plan for Student Achievement (SPSA) is a plan of action to raise the academic performance of all students. California Education Code sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

***Motion by Trustee Daniel, second by Trustee Thurman to approve the SPSA, 5-0.***

E. APPROVE CONTRACT WITH STEPHEN ROATCH ACCOUNTANCY CORPORATION

ACTION ITEM

The Stephen Roach Accounting Corporation will perform the audit services described in the attached letter. The letter confirms their understanding of the terms and objectives of their audit engagement and the nature and limitations of the services they will provide.

***Motion by Trustee Thurman, second by Trustee Stearn to approve the contract with Stephen Roatch Accountancy, 5-0.***

F. AUTHORIZE REPAIR OF BOILER

ACTION ITEM

The boiler is 25 years old and slowly breaking down. Jeff is having to reset it nearly every day.

***Motion by Trustee Stearn, second by Trustee Baker to authorize the repair of the boiler, 5-0.***

G. AUTHORIZE SUPERINTENDENT BICKFORD TO CONTRACT WITH EITHER NORTH AMERICAN TELCOM OR SOUND & SIGNAL INC. TO INSTALL A NEW PHONE SYSTEM

DISCUSSION/ACTION

Our phone system is very outdated. Whichever contract we approve will extend the number of staff having access to our phone system and create a great deal of more flexibility bringing us into the 21st century.

***Motion by Trustee Thurman, second by Trustee Daniel to authorize the Superintendent to contract with North American Telcom if after Principal Myers does some research and it turns out they are everything we hope it is.***

VII. CLOSED SESSION @ 6:47 p.m.

With respect to every item of business to be discussed in closed session pursuant to

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Section 54957

- A. Personnel
- B. Negotiations

VIII. OPEN SESSION @ 7:35 p.m.

*Motion by Trustee Thurman, second by Trustee Daniel to hire Scott Mahoney to help with negotiations, 5-0.*

*Motion by Trustee Thurman, second by Trustee Daniel to allow one more hour per day for Terri Wendt at Superintendent Bickford's discretion, 5-0.*

*Motion by Trustee Baker, second by Trustee Thurman to offer Onie Garcia a 50% Business Manager position at \$47.78 per hour and \$15,000 per year of contribution toward medical costs, 5-0.*

IX. FUTURE BOARD MEETINGS

The next Board meeting will be at 6 P.M. on February 16 in the Monte Rio School Library

X. ADJOURNMENT @ 7:40 p.m.

ADA Compliance: In compliance with Government Code 54954.2(a), the Monte Rio Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Monte Rio Union School District, 20700 Foothill Drive; Monte Rio, CA 95462. Telephone (707) 865-2266

Respectfully Submitted:

Attested:

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Ross Bickford  
Superintendent

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Roger Collins  
Board President